HOW TO ROLLOVER YOUR 2015-18 eLCAP INTO THE 2016-19 TEMPLATE

Los Angeles County Office of Education
Division of Accountability, Support & Monitoring
LCAP/State & Federal Programs

JANUARY 2016
May all LEAs use the eLCAP Rollover tool?

- The Rollover option is only available to those LEAs who used the eLCAP tool last year.
STEP 1:
Go to https://elcap.lacoe.edu/lcap/

Local Control and Accountability Plan

New User
Sign Up and Create a Local Control and Accountability Plan
Contact Us (use this link if you don’t have an account)

Existing User
Create Plan
Rollover Previous Plan to 2016-2019 LCAP
Edit an Existing Plan
Change Password
Forgot Password
Contact Us

Upload Plan For Review
Upload Plan Menu
* For plans NOT created using the eLCAP Plan Builder

Plan Reviewers
County Office of Education Reviewer Menu
California Department of Education Reviewer Menu

General
Plan Status by County

Help Documents and Presentations
Help Documents and Presentations
Note: Some of these documents are in PDF form; you might need Adobe Reader to open them.

eLCAP Getting Started (PDF)
eLCAP Submission Instructions (PDF)
eLCAP Plan Rollover Instructions (PDF)
LCAP Template (PDF)
STEP 2: In the Existing User section, select Rollover Previous Plan to 2016-2019 LCAP
STEP 3:

Enter requested information in each section: Title, Type of Plan, Plan Years and LEA Contact. Demographic information is optional.
STEP 4:
Click on a plan from your list of plans at the bottom of the page. A new plan will be created based on the information from the eLCAP you select.
Your new 2016-19 plan with the previous info will appear
Questions

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